

NUNAVUT TUNNGAVIK FOUNDATION CULTURAL AND HEALING PROGRAM GUIDE

The Cultural and Healing Program (the Program) is administered by Nunavut Tunngavik Foundation (NTF) in collaboration with Nunavut Tunngavik Incorporated's (NTI) Department of Inuit Programs & Services.

The Program was created to address the harms and intergenerational effects of residential schools and is funded through the Tunngavik Foundation that received the remainder of the Common Experience Payment Trust Fund.

Eligible Programs and Amounts

The Program may approve funding to applicants up to a maximum of \$25,000 each, that provide any of the following;

- Healing programs that address the harms and intergenerational effects of Residential Schools;
- Teaching of Inuit history, culture, languages and traditions; or
- Traditional or on-the-land programs.

Ineligible programs are:

- Programs where applicants normally receive funding from governments regularly; and
- Programs where applicants solely apply for wage subsidies for their employees.

Eligible Applicants

The following individuals, groups and organizations may apply for funding from the Program:

- Inuit enrolled under the *Nunavut Agreement*;
- Educational institutions (Elementary/Secondary Schools and Post-Secondary Institutions)
- Registered Not-for-profit corporations and societies (including early childhood centres and friendship/urban centres); and
- Unregistered groups of which the majority of its members or clientele are Nunavut Inuit.

Nunavut residency is not a requirement; however, all projects must target a minimum of 75% Inuit Enrolled under the *Nunavut Agreement*.

Eligible Expenses

The Program funding can be used for the following expenses:

- Honoraria for Elders;
- Honoraria for guides;
- Equipment rental;
- Supplies (e.g., food, sewing materials);
- Travel expenses;

- Fuel; and
- Incidental costs.

Program funding cannot be used to purchase large equipment (e.g., snowmobiles, computers), organizational operating expenses, hospitality expenses or for-profit purposes.

Application Documents and Timelines

When applying, please include the following:

- The name, address and contact information of the individual, group or organization;
- Detailed proposal of the cultural or healing project to be delivered;
- Expected percentage of targeted Nunavut Inuit; and
- Projected costs and expenses.

Program applications will be accepted three (3) times per year, as per the application intake schedule below. Once budgetary restrictions have been reached, applications will no longer be accepted. The NTI Chief Executive Officer may adjust application periods as required.

Application Intake Period	Program Timeframe
November 1 – December 1	For programs running January to April
March 1 – April 1	For programs running May to August
July 1 – August 1	For programs running September to December

Program Committee

Applications will be reviewed by a Program Committee made up of NTI staff appointed by the CEO, including the Director of Inuit Programs & Services. The Program Committee, after consulting the Cultural & Healing Program Policy, will review applications based on its merits including:

- Program design;
- Eligible expenses and eligible activities; and
- Percentage of Nunavut Inuit clientele and regional fairness.

Appeals

An Applicant whose application is not approved has a right of appeal within 60 days of receipt of letter from the Program Officer. The appeal request by an Applicant must be in writing and sent to the Program Officer. An Appeals Committee will be established consisting of staff appointed by the Regional Inuit Associations. The Appeals Committee will review appeals as and when requested by an applicant. All decisions of the Appeals Committee are final.

Funding Agreements

Successful applicants will be required to enter into a funding agreement with the Foundation that outlines payment installments, the recipient's obligations to provide financial and activity reports after a project is completed and any other terms and conditions pertaining to the delivery of the project.

Final Project Activity Report

All NTF funded Cultural and Healing Programs must submit a Final Project Activity Report before the final portion of program payment is issued. Final Activity Reports may be done in writing or over the phone. All invoices and receipts must be submitted to NTF as part of the final reporting requirements. Final Project Activity Reports should also contain the following details:

- Pictures of the project (along with signed photo release forms);
- Number and names of participants;
- Number and names of instructors;
- What participants learned during the project;
- Challenges faced through project delivery; and
- Success stories

Where to send Applications

Applications can be submitted in one of the following ways:

Email foundation@tunngavik.com

Mail Cultural & Healing Program
 C/O Program Officer
 Nunavut Tunngavik Foundation
 300-922 Sivumugiaq St
 Iqaluit, NU X0A 3H0

Application can also be delivered through NTI offices or Community Liaison Officers.

The complete Cultural & Healing Program Policy is available on the NTI website:
www.tunngavik.com

For further information, please contact:

Program Officer
Nunavut Tunngavik Foundation
Tel: (867) 975-4900
Toll-free: 1-888-646-0006
Fax: 867-975-4949
foundation@tunngavik.com
www.tunngavik.com