



Nunavut Tunngavik Inc.

Guidelines to Accompany the Uqausirngaq Policy

1.0 PURPOSE

- a. The purpose of these Guidelines is to support the implementation of the Uqausirngaq Fund. The Uqausirngaq Fund supports projects that will advance community-based, territory-wide and out-of-territory initiatives. The Uqausirngaq Fund aims to strengthen Inuktut and support Nunavut Inuit in the reclamation, revitalization, and maintenance of Inuktut within and outside Nunavut.

2.0 ELIGIBLE RECIPIENTS

- a. The following are eligible and will be considered as priorities for funding under the Uqausirngaq Fund:
 - i. A Nunavut Inuk enrolled under the *Nunavut Agreement* or group of Nunavut Inuit enrolled under the *Nunavut Agreement*
 - ii. Inuit not-for-profit organization **in** Nunavut with:
 - 1) Nunavut Inuit enrolled under the *Nunavut Agreement* comprising at least two-thirds of their directors;
 - 2) the majority of their directors and officers are Nunavut Inuit enrolled under the *Nunavut Agreement* and residing in Nunavut; or
 - 3) Nunavut Inuit enrolled under the *Nunavut Agreement* comprising at least two-thirds of their clientele.
 - iii. Inuit not-for-profit organization **outside** Nunavut with:
 - 1) Nunavut Inuit enrolled under the *Nunavut Agreement* comprising at least two-thirds of their directors;

- 2) the majority of their directors and officers are Nunavut Inuit enrolled under the *Nunavut Agreement* and residing in Nunavut; or
 - 3) Nunavut Inuit enrolled under the *Nunavut Agreement* comprising at least two-thirds of their clientele.
- b. The following are eligible and may also be considered for funding under the Uqausirngaq Fund:
 - i. Nunavut Inuit for-profit firms (proposed activity on a non-profit basis) with majority ownership by Nunavut Inuit enrolled under the *Nunavut Agreement*
 - ii. Municipalities in Nunavut
 - iii. not-for-profit Indigenous organizations based outside of Nunavut, with Nunavut Inuit enrolled under the *Nunavut Agreement* comprising at least two-thirds of their clientele
 - iv. Recognized national Inuit organizations in partnership with NTI and/or RIAs developing joint programs to benefit Nunavut Inuit enrolled under the *Nunavut Agreement*.
- c. The Inuktut Steering Committee may consider other organizations for funding at their discretion where the proposed activities are expected to strengthen Inuktut and support Nunavut Inuit in the reclamation, revitalization, and maintenance of Inuktut within and outside Nunavut.

3.0 ELIGIBLE EXPENSES

- a. Eligible expenditures must be directly related to the administration of the proposed activity/activities and include the following:
 - i. salaries and employee benefits,
 - ii. in exceptional circumstances, stipends, allowances or honoraria for attendance in a course/activity,
 - iii. travel,
 - iv. training,
 - v. meetings,
 - vi. rent/utilities,
 - vii. translation and communications,
 - viii. professional/consulting/Elder fees,

- ix. equipment rental/service/purchase,
 - x. costs associated with information technology, including purchase and upgrade of hardware and software,
 - xi. start-up costs for Indigenous organizations whose mandate is to support the reclamation, revitalization, strengthening, and maintenance of Indigenous languages,
 - xii. minor renovation in the context of promotional languages activities, or
 - xiii. administrative costs up to 15% of the total approved funding.
Administrative costs must be directly related to the administration of the proposed activity/activities.
- b. Ineligible expenditures are:
- i. capital construction and major renovation,
 - ii. salaries and honoraria for Board of members in the delivery of regular operations,
 - iii. start-up and operational costs for commercial enterprises, and support for the development of cultural/professional industries,
 - iv. contingency/miscellaneous fees, or
 - v. deficit recovery.

4.0 ELIGIBLE ACTIVITIES

- a. Activities must advance and support the following areas of priority:
- 1) Inuktut Media and Arts
 - 2) Inuktut Education
 - 3) Inuktut Language Skills Development
 - 4) Inuktut Community Programming
 - 5) Inuktut Language Documentation
- ii. This includes but are not limited to activities that will support the reclamation, revitalization, maintenance, and strengthening of Inuktut:
- 1) reclaim, promote, revitalize, maintain, develop, and strengthen Inuktut,
 - 2) produce and broadcast radio, television, and programming,
 - 3) build capacity,
 - 4) gather and hold conferences,

- 5) consult and coordinate, or
- 6) research, study, and conduct community assessment.

5.0 APPLICATION PROCESS

- a. NTI will share a call for proposals by September of each fiscal year.
- b. Proponents can apply for funding under the Uqausirngaq Fund, subject to funding availability with applications due on December 1 of each year to be considered for the following fiscal year.
- c. Proponents must submit an application for funding.
- d. The NTI Social and Cultural Development Department (SCD) is responsible for:
 - i. maintaining the application process including the application form,
 - ii. making the application form available to proponents, and
 - iii. notifying potential proponents when all funding has been allocated.
- e. Applications are assessed once per year.
 - i. NTI will share completed and eligible applications to the Steering Committee by the second week of January.
 - ii. The Steering Committee shall convene virtually or in-person in February to review and recommend proposals.
- f. The Steering Committee may make adjustments to the timing and number of application assessments for operational reasons.

6.0 Funding

- a. The following table summarizes available funding by fiscal year.

<i>FY</i>	2024-2025	2025-2026	2026-2027	2027-2028
Annual Funding	\$3,293,456.00	\$3,899,851.00	\$3,293,456.00	\$3,293,456.00
Total	\$13,780,219.00			

- b. Total assistance from across all sources (federal, territorial, provincial, municipal) shall not exceed 100% of the total proposed activity/activities' expenditures.
- c. Applications with funding amounts greater than \$1M per fiscal year that are recommended by the Steering Committee will be reviewed for approval by the NTI Board at the next available meeting.

- d. Subject to the \$1M maximum cap, multi-year applications of up to three (3) years may be recommended to the SMC at the discretion of the Steering Committee.

7.0 CRITERIA

- a. The Steering Committee will consider the following when screening the merits of each application to be approved by the SMC:
 - i. The strength of the application's support for reclaiming, revitalizing, and maintaining Inuktitut.
 - ii. Striving for a balance of applications across the key areas in section 4a.
 - iii. Striving for a balance of applications across the territory to ensure support for all dialects.
 - iv. The Steering Committee will aim to support out-of-territory Nunavut Inuit enrolled under the *Nunavut Agreement*.
 - v. The scope of the proposal.
 - vi. The previous successful delivery of proposals.
 - vii. The employment of Nunavut Inuit enrolled under the *Nunavut Agreement* through the proposed project.
 - viii. Avoiding the duplication of funding.

8.0 REPORTING AND MONITORING

- a. The contribution agreement between the proponent and NTI under the Uqausirngaq Fund will describe the full set of reporting, monitoring, and evaluation requirements. This includes but is not limited to detailed financial and activity reporting.